

VIC First Credential - Referee Form

Instruction Sheet

- Print off this application and fill in the required details (note an online version of this form is also available)
- Ensure all questions are answered
- Ensure the application has been signed
- To submit the completed application either
 - send by post to;

Amanda Deed
Credential Secretary, VIC State Council
CRC Churches International
PO Box 198
Endeavour Hills VIC 3802
 - Or; scan all documents and send as a PDF to crctraining@secc.org.au
- All enquiries can be made to:

Amanda Deed - 03 9700 2314

VIC First Credential - Referee Form

Questionnaire Form

1. Your name: _____

Your email address _____

2. Applicants name: _____

Please note that **it is important that all questions are answered**. Although some questions may seem to be intrusive, this is necessary as a part of our Duty of Care and Ministerial Code of Ethics. The information provided will only be used to help the decision-making bodies as a part of the interview process.
Note also that one copy of this referee form will be kept in a secure location after the completion of the interview process, and all additional copies will be destroyed or deleted.

3. How long have you know the applicant: _____(years) _____(months)

4. How well do you know the applicant?

Slightly Casually Well Very well

5. Has your relationship been:

Intermittent Distant Casual Close

6. What is the nature of your relationship with the applicant? (*more than one may be checked*)

Senior Minister Employer Minister Colleague
 Bible College Staff Elder Supervisor Co-worker
 Friend of the family Personal friend Other _____

7. What type of companions does the applicant usually associate with?

People of good character People of bad character A mixture of both types of people

8. Is the applicant prompt in paying debts?

Yes No Don't know

9. Are you convinced of the applicants born again experience?

Yes No Not sure

10. The applicants spiritual influence on others is:

Positive Negative Neutral

11. Have you ever had occasion to question the applicant's moral attitudes or behaviour?

Yes No (*if yes provide details*)

12. Have you ever had noted any physical or mental health issue that could hinder the applicant in an intense or pressured environment?

Yes No (*if yes provide details*)

13. Have you heard the applicant preach (personally or recorded)?

Often Occasionally Never

VIC First Credential - Referee Form

VIC First Credential - Referee Form

14. Has the applicant ever been involved in church dissension or split?

- Yes No Don't know *(if yes provide details)*

15. The applicant's family background is:

- Christian Non-Christian Not sure

16. Is the applicant a member of any secret or illegal society?

- Yes No Not sure *(if yes provide details)*

17. Is the applicant's home / marriage conducive to success in the ministry?

- Yes No *(if no provide details)*

If married, what might be the greatest areas of stress you are aware of in the relationship (check all that apply)?

- Financial *(Comments?)*
 Ministry *(Comments?)*
 Family *(Comments?)*
 Sexual *(Comments?)*
 Leisure *(Comments?)*
 Future *(Comments?)*
 Roles *(Comments?)*
 Other *(Comments?)*

18. What is the applicant's local church standing?

- Highly regarded Acceptable Below average Not accepted

19. Check which terms best describe the applicant's day to day attitude to others? *(more than one may be checked)*

- | | | | |
|---------------------------------------|---------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Warm-hearted | <input type="checkbox"/> Critical | <input type="checkbox"/> Tolerant | <input type="checkbox"/> Passive |
| <input type="checkbox"/> Sympathetic | <input type="checkbox"/> Contemptuous | <input type="checkbox"/> Respectful | <input type="checkbox"/> Enthusiastic |
| <input type="checkbox"/> Aggressive | <input type="checkbox"/> Kind | <input type="checkbox"/> Abrupt | <input type="checkbox"/> Patient |
| <input type="checkbox"/> Moody | <input type="checkbox"/> Self-centred | <input type="checkbox"/> Generous | <input type="checkbox"/> Competitive |

20. Check which terms best describe the applicant's general personality? *(more than one may be checked)*

- | | | | |
|---|--------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Reliable | <input type="checkbox"/> Rigid | <input type="checkbox"/> Consecrated | <input type="checkbox"/> Lazy |
| <input type="checkbox"/> Apathetic | <input type="checkbox"/> Uncommitted | <input type="checkbox"/> Legalistic | <input type="checkbox"/> Enthusiastic |
| <input type="checkbox"/> Adaptable | <input type="checkbox"/> Honest | <input type="checkbox"/> Weak-willed | <input type="checkbox"/> Generous |
| <input type="checkbox"/> Self-motivated | <input type="checkbox"/> Reflective | <input type="checkbox"/> Extroverted | <input type="checkbox"/> Introverted |
| <input type="checkbox"/> Genuine | <input type="checkbox"/> Determined | <input type="checkbox"/> Procrastinates | <input type="checkbox"/> Careless |
| <input type="checkbox"/> Carnal | <input type="checkbox"/> Spiritual | | |

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21. Does the applicant get on well with others?

- Very well Well Average Poorly Very poorly

22. Does the applicant's spouse get on well with others?

- Very well Well Average Poorly Very poorly
 Not applicable

Does the applicant have any personality traits which impair their relationships with others?

- Yes No *(if yes provide details)*

23. Are you aware of any doctrines, teachings or practices that may conflict with the position held by CRC Churches International?

- Yes No Not sure *(if yes provide details)*

24. When given responsibility the applicant is:

- Irresponsible Seldom responsible Usually responsible Consistently responsible

25. Are you aware of any past or current problems with the following in regards to the applicant, and if applicable, their spouse: *(if yes provide details)*

Currently have:

- A drug dependency or addiction (e.g. tobacco, alcohol, prescribed medication, illegal substances)
 A gambling problem
 A pornography addiction
 A problem or implication in an issue relating to child abuse
 Significant experiences of same-sex attraction
 Involvement in a same-sex relationship
 A diagnosed mental illness for which medication is taken or regular treatment undertaken
 A criminal record

Previously have:

- Used or distributed illegal substances
 Been involved in community disturbances and/or domestic violence
 Undergone therapy and/or taken medication for a mental illness
 Been involved in criminal activity
 Other _____
 None of the above

26. What effectiveness has the applicant had so far in Christian service?

- Very effective Moderate Partial Not effective

27. Does the applicant's spouse support this credential application?

- Yes No Not applicable *(if yes provide details)*

28. Do you have any concern in regards to the applicant's marriage (if applicable) or in the applicant's physical or relational home environment?

- Yes No *(if yes provide details)*

VIC First Credential - Referee Form

29. Rate the applicant in the following areas. (1-poor; 2-fair; 3-average; 4-good; 5-excellent)

- | | | |
|-----|--------------------------------------|---|
| ___ | Maturity | - <i>personal development, ability to cope</i> |
| ___ | Motivation | - <i>self-discipline, sense of purpose, depth of commitment</i> |
| ___ | Reliability | - <i>dependable, diligent, responsible</i> |
| ___ | Emotional stability | - <i>poise, self-control, reaction to situations</i> |
| ___ | Judgement | - <i>problem analysis and solving</i> |
| ___ | Oral expression | - <i>clarity of speech and thought, coherent</i> |
| ___ | Personal relationships | - <i>rapport, courteous, pleasant, understanding</i> |
| ___ | Empathy | - <i>sensitive to the needs of others</i> |
| ___ | Work habits | - <i>stamina, conscientious, persevering, resourceful, takes initiative</i> |
| ___ | Leadership | - <i>creative, confident, charismatic, decisive</i> |
| ___ | Personal appearance | - <i>well groomed, modest dress</i> |
| ___ | Integrity | - <i>truthful, moral character, keeps your word</i> |
| ___ | Sexual Purity | - <i>disciplined mind, disciplined passions, disciplined eyes</i> |
| ___ | Academic ability | - <i>studious, committed to lifelong learning</i> |
| ___ | Reaction to criticism | - <i>able to cope with negative or hurtful situations</i> |
| ___ | Preaching / teaching ministry | - <i>shares scriptural concepts on a regular basis</i> |
| ___ | Cooperation | - <i>teachable, works under supervision and in teams</i> |
| ___ | Sociable | - <i>accepted by others, not withdrawn or antisocial</i> |
| ___ | Devotional life | - <i>prayer, reflection, reading</i> |
| ___ | Communication skills | - <i>able to share ideas effectively with others</i> |
| ___ | Stewardship | - <i>tithing, generosity, honest gain</i> |
| ___ | Convictions | - <i>commitment to beliefs</i> |
| ___ | Adaptability | - <i>able to cope with changing situations</i> |
| ___ | Tolerance | - <i>allows other points of view, patient</i> |
| ___ | Tact | - <i>think before speaking, able to keep confidence</i> |
| ___ | Christian experience | - <i>consecrated, gracious, knowledgeable in Christian matters</i> |
| ___ | General health | - <i>reasonably fit and healthy in body and mind</i> |
| ___ | Modesty | - <i>in behaviour and dress</i> |

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30. Do you sense the applicant has a call to any particular ministry?

Yes No Not sure *(if yes, select from the following)*

Plant a new church

Be the Senior Minister of a local church

Assist a Senior Minister in a local church

Pastoral / Teaching

Evangelism

Missionary

Specialised (specify) _____

Is the applicant's spouse (if applicable) suitable for life in the ministry?

Yes No Not sure *(if no, provide details)*

31. Is there any additional information you feel needs to be taken into account in respect to this application?

Yes No *(if yes provide details)*

32. On the basis of the above, I recommend the applicant for a credential:

Yes No Not sure

Please note the information given on this form may be made available to other relevant bodies of the CRC Churches International.

I declare all the information contained in this form is true and correct to the best of my knowledge.

Signed: _____ Date: ____/____/____

